

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 28
FEBRUARY 13, 2013 – WORK SESSIONS**

**Assessor
Summary Minutes**

Work Session was held between the County Commissioners and the Assessor on Wednesday, February 13, 2013, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Kelly Emerson, Chair
Helen Price Johnson, Member
Jill Johnson, Member

Staff: Pam Dill

Present: Mary Engle, Assessor

Others Present: Elaine Marlow, Budget Director

Record @ 00:05

Subject/Description: Revisit Farm and Agricultural Advisory Committee

Attachment: none

Action Requested: Approval to re-advertise for a five-member committee to represent the active farming community within the county to serve in an advisory capacity to the Assessor's Office in implementing assessment guidelines as established by the Department of Revenue for the assessment of open space, farms and agricultural lands, and timber lands.

Follow up: Okay with Board to send out press release the 2nd week of March.

**Sheriff
Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, February 13, 2013, at 9:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Undersheriff Kelly Mauck, Wylie Farr

Others Present: Elaine Marlow, Budget Director

Record @ 13:30

Subject/Description: Annual Equitable Sharing Agreement Report

Attachment: yes

Action Requested: Approval of Annual Equitable Sharing Agreement reflecting the fund balance in the Federal Asset Forfeiture Fund.

Follow-up: Okay with full board to move forward to Monday's agenda.

Subject/Description: Man power needs/ongoing funding issues

Attachment: none

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 29
FEBRUARY 13, 2013 – WORK SESSIONS**

Information: Undersheriff Kelly Mauck discussed ongoing funding and staffing level issues in the Sheriff's Office.

Follow up: The Board requested that the Undersheriff refer all discussions of a possible Criminal Justice Sales Tax to the Law and Justice Committee and have that group bring forward a recommendation.

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, February 13, 2013 at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director

Record @ 42:00

Subject/Description: Job Requisitions

Attachment: yes

Action Requested:

Sheriff:

- Provisional Deputy, request to extend this until August 15, 1 FTE #018/13
Commissioner Emerson moved to approve Job Requisition #018/13. The motion was seconded by Commissioner Johnson and carried unanimously.

Public Health:

- Environmental Health Specialist III, 1 FTE, C-12 (new position) #019/13
Commissioner Johnson moved to approve Job Requisition #019/13. The motion was seconded by Commissioner Emerson and carried unanimously.

Commissioners Office:

- Administrative Secretary, .8 FTE, NR 10 replacement #020/13
Commissioner Johnson moved to approve Job Requisition #020/13. The motion was seconded by Commissioner Emerson and carried unanimously.

**Commissioners Agenda
Summary Minutes**

The County Commissioners met during Work Session on Wednesday, February 13, 2013 at 9:10 & 9:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member

Staff: Pam Dill

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 30
FEBRUARY 13, 2013 – WORK SESSIONS**

Jill Johnson, Member

Others Present: Elaine Marlow, Budget Director, Anne LaCour, Bill Oakes

Record @ 09:49

Subject/Description: Consider applicants for Joint Administration Board (JAB) vacancy/Resignation letter

Attachments: yes

Action Requested: The Board reviewed applicants for the JAB and approved the resignation letter.

Follow up: Okay with full Board to move recommendation forward to Monday's agenda.

Record @ 46:11

Add-On

Subject/Description: Vouchers

Attachments: yes

Action Requested: *Commissioner Emerson moved to approve the vouchers as presented in the amount of \$13,358.84. The motion was seconded by Commissioner Johnson and carried unanimously.*

Record @ 48:20

Subject/Description: Consider applicants for Regional Transportation Planning Organization (RTPO)

Attachments: yes

Action Requested: The Board reviewed the applicants for the RTPO Technical Advisory Committee.

Follow up: Okay with full Board to move recommendation forward to Monday's meeting.

Subject/Description: BOCC Monday evening meetings

Attachments: none

Discussion: Commissioner Emerson noted that moving the Monday meeting to Tuesday would not work for her. Commissioner Johnson would like to continue the discussion of holding quarterly Town Hall meetings on specific topics.

Follow up: Okay with full Board to move forward with code change to establish an evening meeting on the 4th Monday at 6:00 p.m.

Add-on

Subject/Description: Purchase Order 9183 – Parkson Corporation

Attachments: none

Action Requested: Approval of sole source resolution and PO in the amount of \$8576.41 incl. WWST for replacement Screenings Press equipment parts necessary for the operation of the Coupeville Septage Treatment Plant Facility.

Follow up: *Commissioner Emerson moved to approve Resolution C-12-13 authorizing the purchase of equipment from Parkson Corporation for septage treatment processing without competitive bidding. The motion was seconded by Commissioner Johnson and carried unanimously.*

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 31
FEBRUARY 13, 2013 – WORK SESSIONS**

**Chairman's Agenda
Summary Minutes**

The County Commissioners met during Chairman's portion of Work Session on Wednesday, February 13, 2013, at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Bill Oakes, Elaine Marlow, Brooke Powell

Record @ 01.04:47

Subject/Description: Island County IT Strategy Team update

Attachments: yes

Action Requested: Approval of the 2013 IT Team Goals and Tasks and Team Charter.

Follow-up: Okay with full Board to move forward to a Monday agenda.

The Chair announced that the Board would recess briefly and then reconvene the meeting in Room 211 of the County Administration Building to meet in executive session as allowed under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation.

At 11:25 a.m. the Board met in Executive Session as allowed under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. At 11:30 a.m. the Board returned to open public session and authorized the Risk Manager to sign the Master Agreement on behalf of the Board. Commissioner Emerson excused herself from the meeting citing prior commitments, but would return for the afternoon session. The Executive Session was reconvened to continue the discussion with legal counsel litigation or potential litigation and lasted 20 minutes with no announcement in open public session.

The Board then recessed the meeting at 11:50 a.m. and returned to regular session at 2:00 p.m. in the Commissioners Hearing Room to interview candidates for appointment as Island County District Court Judge.

DISTRICT COURT JUDGE INTERVIEWS

Record Part 2 @ 00:05

Commissioner Price Johnson reviewed for the audience and candidates the interview format for the position of Island County District Court Judge. The candidates would be questioned one at a time while the remaining candidates waited outside the hearing room in an adjacent room, and

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 32
FEBRUARY 13, 2013 – WORK SESSIONS**

each would be asked the same questions. The Board would then recess to Executive Session to discuss the qualifications of the candidates, returning to open public session for action.

The interviews took place in the following order: Laurie Magan, Sara Andrews, Mark Hanley, Eric Ohme, William Hawkins, Christopher Gibson, and Linda Kipling.

At 5:03 p.m. having concluded the public interviews of the seven candidates, Commissioner Price Johnson announced that the Board would briefly recess then reconvene in Executive Session as allowed under RCW 42.30.110(1)(h) to evaluate the qualifications of the candidates for elective office. The Executive Session was expected to last approximately 30 minutes, would occur in the adjacent Department of Emergency Management meeting room, after which the Board would return to open public session for action.

Following recess the Board at 5:05 p.m. immediately went into Executive Session as allowed under RCW 42.30.110(1)(h).

At 5:35 p.m., the Chair announced that an additional fifteen minutes would be needed for Executive Session.

At 5:50 p.m. the Board returned from Executive Session to open public session.

Following Commissioner comments the Board decided to hold a second round of interviews of selected candidates on Friday, February 15, 2013 at 1:00 p.m. Those chosen would be interviewed again on Friday the 15th in the following order: 1:00 p.m.) William Hawkins; 1:30 p.m.) Linda Kipling; and 2:00 p.m.) Mark Hanley.

At 6:05 p.m. the Board recessed to Friday, February 15, 2013 at 1:00 p.m.

FEBRUARY 15, 2013 - DISTRICT COURT JUDGE INTERVIEWS

Record @ 00:05

At 1:00 p.m. the Board reconvened Work Session to conduct an additional round of interviews of selected candidates for the position of Island County District Court Judge. After Commissioner Price Johnson reviewed again the process, the interviews began of William Hawkins, Linda Kipling, and Mark Hanley, respectively. At 2:20 p.m. the interviews concluded.

Commissioner Price Johnson announced that the Board would take a 15 minute recess, then reconvene in Executive Session as allowed under RCW 42.30.110(1)(h) to evaluate the qualifications of the candidates for elective office. The Executive Session was expected to last approximately 30 minutes, would occur in the adjacent Department of Emergency Management meeting room, after which the Board would return to open public session for action.

Following recess the Board at 2:35 p.m. immediately went into Executive Session as allowed under RCW 42.30.110(1)(h).

At 3:05 p.m. the Board returned from Executive Session to open public session.

Commissioner Emerson moved to appoint William Hawkins to fill the vacancy in the Island County District Court Judgeship. The motion was seconded by Commissioner Johnson and

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 33
FEBRUARY 13, 2013 – WORK SESSIONS

carried unanimously. Mr. Hawkins will serve until the next general election for that office in November 2014.

William Hawkins will serve beginning April 1, 2013 and continue until the November 2014 election.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Kelly Emerson, Member

Jill Johnson, Member

ATTEST:

Elaine Marlow, Clerk of the Board